



TOWN OF WATERTOWN
PERSONNEL DEPARTMENT
Administration Building, 149 Main Street
Watertown, Massachusetts 02472-4410
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www.watertown-ma.gov

GAYLE M. SHATTUCK
Personnel Director

May 27, 2020
Posting #20-05-01

POSITION VACANCY ANNOUNCEMENT

Forestry Supervisor/Tree Warden

Department of Public Works

The Town of Watertown Department of Public Works seeks an individual for professional, administrative and site inspection work related to the planning and managing the care of street and park shade trees, including the planting, designing, relocating, trimming and removal of trees. This position, working under the administrative direction of the Superintendent of Public Works enforces provisions of the Massachusetts General Laws concerned with protection of public trees; conducts required hearings; develops plans for the care and management of the town's urban forest, works with departments to ensure the survival of street and park trees. Supervises the Forestry Division including in-house staff and outside contractors; prepares budgets and manages expenses, prepares bid documents and evaluates bids, selects vendors, develops priorities and determines job assignments. Serves as a member of the plan/design review team and provides recommendations to the Planning and Zoning Boards regarding project petitions. Ensures the safety of staff, contractors and the public, and other related work as required.

Required Minimum Qualifications:

Associates degree in Arboriculture, Forestry, Natural Resources Management, or related field; Bachelor's degree preferred. Over seven years of experience in tree maintenance and pest control with at least five years of supervisory experience; or any equivalent combination of education and experience.

Additional Requirements

Certification as an arborist from the International Society of Arboriculture or the Massachusetts Arborists Association.

SALARY RANGE: \$74,031-\$83,324 per year DQE, plus excellent benefits

TO APPLY: Town of Watertown application form is available at www.watertown-ma.gov in job postings or at the Personnel Department. An application form with cover letter and resume is accepted by email: personnel@watertown-ma.gov; fax 1-617-923-8195 or at the Personnel Department, 149 Main Street, Watertown, MA 02472.

DEADLINE: Open until filled

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER